

NYAA MINUTES

August 31, 2023, 7:30 PM

Administration Building, Conference Room A

Presiding: Amy Fatzinger, President

Notes taker: Robin Houston, Secretary; Megan Wirth, Assistant Secretary

Type of Meeting: NYAA Monthly Meeting

Attendance: Patty Shreve, Justin Schmoyer, Jessica Dynda, Tracey Cesare, Teresa Malosh, Amy Fatzinger, Robin Houston

Agenda

-Secretary report:

Approval of Minutes (June and July – posted to website) Motion to approve: 1st by Amy; 2nd by Teresa

-Treasurer report

Checking - \$61,104.53

Savings - \$27,842.67

CD1 - \$11,340.39

CD2 - \$13,194.12

After we created a spreadsheet of what the Admin account is paying for we have found several items to address....

Close of PPL service to pole in field:

On 8/3 we were able to discontinue electric service to a box on a pole in a field at the Rec Fields. It had had no actual usage going back to at least 2019. We were paying approximately \$50 a month for the electric supply delivery despite no use. This should save NYAA approximately \$600 a year going forward. Electric service to the 2 other boxes on the shed will continue.

TCM Bank credit cards/New Tripoli Debit card:

We discovered that there are 2 visa credit cards for TCM bank in previous members names. They were reissued in July and this is how we discovered them. They were being used to autopay to iPower, who was charging us for domain hosting etc. which was in addition to the Register.com. The cost was \$735 for 3 yrs for iPower. We are going to be closing that TCM Visa account, and have taken steps to setup a debit card from New Tripoli Bank for any internet autopay accounts for Admin. This way any activity will show directly in our bank accounts and will offer more transparency about bills.

iPower account:

We are in the process of trying to reclaim ownership of our iPower account since we don't know when/who originally set it up. We need to see in writing what we are in the contract for so we can hopefully cancel it. I'm hoping we have someone who can help decipher what we need and what we don't tech wise since we are paying ipower, register.com and teamsnap. We

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pay [register.com](https://www.register.com) \$56 a year for domain name, private registration and email forwarding. We will place this account on the debit auto pay when we receive the card.

YTD Sport Balances:

We have updated each sports balance sheet for YTD balances.

Taxes:

We need to be in touch with our accountant, so we make sure we are documenting/collecting the proper information for them and know when we need to be submitting said info to keep us on track. We are working on filing our quarterly sales/use taxes through my path.

Business Documents:

As we have been working on these various issues, we have been asked to produce documents related to proof of our entity/business/organization. I think we need to have copies available in one location so that we can access them as needed. Some of these we have, some we do not.

Name (DBA)

Articles of Incorporation

EIN

ByLaws

State Tax #

501 (c)

Tax exempt

Gaming License

Lastly, please remember to text Tracey 570-332-1391 or Teresa 201-388-7262 when you make a bank deposit. Take a picture of the deposit slip and include what and who it is for.

-VP Report-

-Media/Marketing Director Report-

-Public comment –

DIRECTOR'S REPORTS

Baseball-

- Concern from parents regarding team placement to be addressed. Discussion around team selection. Determined teams continue to be divided fairly. Parents will be encouraged to reach out to the board with any continued concerns

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Field Hockey-

- No Report

Soccer

- Discussion of some concerns raised by soccer parents. Amy has addressed the issue with the parents and encouraged them to speak with the Member at Large with any additional concerns.

Cheer

- No Report

Softball

- Currently looking for a new director.

Lacrosse- Boys

- No Report

Lacrosse – Girls:

- No Report

Golf:

- No Report

Volleyball

- Recreational:
 - Fall registrations are open. Approximately 34 participants registered to date.
 - Gym time is approved by the District. Season starts on September 6.
 - T-shirt design are ready, need to place order as registration closes the first week of September.
 - High School youth day scheduled for Saturday, September 16. Game is against Lehigh; JV at noon, Varsity at 1pm. NWL kids are free admission courtesy of the Volleyball Boosters.
- Club:
 - Nothing to report this month.

Basketball:

Registration will open the week after Labor Day and will run through October.

K-2 and Rec will be kept open longer.

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Would like to raise registration \$10, make sure we have enough to cover any rising costs to league fees, ref fees, and gym rental fees? I've had the discussion with Teresa, and she can explain a little better in my absence.

Tryouts will be in October, with help from players at northwestern as evaluators. Any issue with that from the board?

I have about 20 coaches interested from an initial coaching interest form, hoping for more when registration opens.

The form was sent out, but then edited to exclude any basketball/coaching experience, as not to deter any potential parent that wants to help with no experience"

Football:

- No Report

Committee reports –

Snack Stand:

- Donation SUG posted and should have been sent to Soccer, Softball and Baseball
- Communication with teams about donating and volunteering. Biggest hurdle. Is there a way for us to send out to teams without involving coaches?
- **Mission Statement:** Our mission at the Northwestern Youth Athletic Association snack stand is to provide delicious, convenient food and beverage options for our young athletes, their families, and spectators during events at the Recreational Fields. With a commitment to exceptional customer service, a clean and inviting environment, and a focus on affordability, we are dedicated to creating a positive and enjoyable dining experience for everyone who visits our snack stand. Our goal is to achieve these qualities with the help of volunteers and donations, thus creating a sense of unity within our athletic association. Through our operation, we aim to generate financial support for the youth sports association, enabling us to continue providing quality programs and resources for the development and growth of young athletes in our community.
- Coke will fix/replace fridge if we purchase 15 cases.
 - Dasani water \$7...\$105. Motion to approve: 1st Robin; 2nd Amy

Old Business

New Business

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- Discussion on adding the code of conduct to each sports registration. Parents will have to sign that they have read the NYAA Code of Conduct. Melissa can advise on how to add this on the back end.
- Discussion on the need for a standard reply to emails and concerns that all directors and coaches can use. Example below:
 - *Thank you for contacting us. We've received your message and appreciate you reaching out. I will discuss your question/concern with the appropriate board member(s) and sport director. Please feel free to join us at our next board meeting. All NYAA members are welcome to attend. We meet in the NWLSD Board Room at 7:30 pm, upcoming meeting dates are listed below.*
 - *Upcoming meeting dates*
 - *September 28, 2023*
 - *October 26, 2023*
 - *November 16, 2023*
 - *January 25, 2024*
 - *February 29, 2024*
 - *March 28, 2024*
 - *April 25, 2024*
 - *May 30, 2024*

Open Discussion & Add'l Comment:

Motion to adjourn; 1st Tracey, 2nd Patty